



The Cytometry Society (India)

**Standard Operating Procedure
for
TCS-Awards**

Title: The Oration award of The Cytometry Society (India)

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A proposal to start an 'Oration award' was received by the Executive Committee (EC) (2021-2023) of The Cytometry Society (India), which is also called the TCS and the EC, through email discussion, unanimously agreed to start an 'Oration Award of The Cytometry Society (India) to be given to a stalwart, who have immensely contributed to the field of Flow cytometry and its applications in India, from the year 2023. The EC also proposed to prepare a 'Standard Operating Procedure (SOP)' for this award, to be placed in the General Body Meeting (GBM)' of the society to be held during the XV Annual meeting of the TCS to be held from 28-29 Oct., 2023 at New Delhi.

This standard operating procedure (SOP) includes the following sections: Purpose, General Information, Procedure/selection, Award categories: eligibility, Presentation of the awards, Payment of TA/DA.

1. **Purpose:** To enable the- TCS-EC to select a meritorious researcher who have immensely contributed to the field of Flow cytometry and its applications in India for this coveted award with objectivity and transparency.
2. **General information:**
 - a. **Announcement:** The call for awards would be made by the EC along with the first announcement for the upcoming Annual Conference of the TCS of that year.
 - b. **Nomination/application:** Only Life members of the TCS who are Resident Citizens of India would be eligible to file nomination/application for this 'oration award'. Self-nomination would also be acceptable.
3. **Procedure/selection:** The online applications/nominations on prescribed 'TCS Oration Award Nomination Form' along with supporting documents including detailed curriculum vitae to be submitted to the TCS Secretariat via email, on/before the stipulated date as announced by the EC in its call for nominations. The applications/nominations would be referred to the TCS-EC. The selection of candidate for the award will be made by the EC on the basis of formal voting system

President will then send a **Letter of intimation-cum-invitation** to the 'awardee' and invite him/her to the upcoming TCS Annual Meeting for the oration.

4. **Eligibility:**

The 'oration award' would be in recognition to the significant contribution in the area of flowcytometry and its application. The work must have been done primarily in India. The award will be open to all the life members of the Society. The award

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would carry a plaque/shawl, a certificate of honor and/or a medal. The applicant would provide a complete detailed biodata sheet along with brief note on:

- A) Statement of research achievements and Outreach (200 words max).
- B) Contributions to teaching and promotion of flow-cytometry (200 words max)

5. Presentation of the awards:

The awardee would be required to make an oration of 30-40 minutes duration in a 'Special session' to be scheduled preferably on the first day of the conference to be chaired/co-chaired by President and Secretary-TCS. The President-TCS, in consultation with EC and local organizing secretary, will invite a stalwart to confer the award after the oration and Secretary-TCS would read a 'citation' in the honor of the awardee giving details of his/her achievements.

6. Payment of TA/DA:

The awardee would be entitled to reimbursement of travel ticket (by economy class cheapest air-fare/2nd AC train fare/EC Shatabdi fare) by the TCS, while a 'Free local hospitality including accommodation and complementary registration' to be extended by the organizers of TCS Annual conference of that year.